

Guidelines and Benefits to Authors / Reviewers

Nov. 2019

Commissioned book.

Provisional Title of Book: Habitable Worlds and Planetary Sustainability
or **Habitable Worlds and Sustainable Life on Earth and Beyond**

Guidelines for chapter preparation:

- Target date for **completion of the first draft** of chapters **no later than June 15th 2021**, ideally earlier, so as to allow for **rigorous peer-review and revision**. Three well qualified reviewers will be sought to assess each chapter.
- Chapters will each be approximately **20,000 words** in length (equating to c.45 pages of printed text). Chapters of **15,000 words** will be acceptable. A chapter of 35,000 words represents an absolute maximum allowance in length for this book.
- Chapters will include roughly **seven diagrams** / images and **up to two data tables**. The publisher has agreed to support all images being in colour should that be the case upon drafting chapters.
- Accompanying **online supplementary materials** for this book are supported.
- Chapter lead authors are requested to provide to the Editor **section and sub-section headings** as well as a list of agreed / anticipated co-authors by **December 9th**. This will permit the contents of chapters to be cross-checked by the Editor. The intention of this procedure is to identify any possible subject-matter overlap / useful refinement and to advise lead authors of this ahead of the chapters being drafted in full. **A template document will be provided to all authors during November 2019.**
- Following peer-review and revision, the date for completion of the **final version of all chapters is before Friday 28^h January 2022.**

Benefits to authors / reviewers:

- The book will be available in printed form and also as an ebook. There is an overall cap, but each author and co-author is anticipated to receive at least an ebook at the date of release of the volume.

The anticipated sale cost of all formats of the book has been agreed. To ensure accessibility for readers of various backgrounds / circumstances, I have sought to influence reasonable book pricing and institutional / class subscription options under 2019 context etc.

- Peer-reviewers are critical in supporting objective scientific rigour and generally volunteer their time and expertise to do so. Reviewers who provide especially thorough and useful reviews will receive a free copy of the book / ebook.
- Should this book ultimately be re-printed by a non-English language publisher, priority language rights have been discussed and agreed pre-contract. The possibility of this book being available in non-English languages in future may help to broaden accessibility and engagement.

I will remind all involved that, in contrast to special issues with a journal, it will not be possible for accepted and final chapters to be widely available prior to the print date of the entire volume because a book such as this is a different type of project.

Many thanks.

Amy Riches, Editor